**Meeting 1:**

In Person Meeting, 09/16/2022 – 10:30 AM to 2:00 PM

**Attendees-**

* Sreeja Reddy Chiligireddy
* Vaishnavi Gawni
* Anirudh Reddy Gade
* Sai Vamsi Krishna Kadiyala
* Vagdevi
* Mukunda Priya
* Pentyala Meghana Chowdary
* Bandi Manvitha Chowdary

**Things Discussed-**

* Decided on the project topic.
* Outlined the approaches based on team member’s views.
* Distributed project roles between ourselves based on our strengths
* Had discussion regarding risk management and ways to rectify them.

**Meeting 2:**

Zoom Meeting, 15 minutes meet on preparation of deliverable 1

**Attendees:**

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**Discussions:**

Works division for deliverable 1

(PPT, DOC, GITHUB folders, video Recording….)